

DEC 10 1997

## APPENDIX B

### FORMS, REPORTS, AND RECORDS

1. Drug Enforcement Administration (DEA). The DEA will provide the following forms to be used in obtaining DEA Registration:

DEA 225/DEA225a APPLICATION FOR REGISTRATION

DEA 222 CONTROLLED SUBSTANCE ORDER FORM  
FOR SCHEDULES I AND II.

2. Forms listed below may be ordered through the Naval Inventory Control Point, Philadelphia, PA:

OPNAV 5585/1 (7-83) S/N 0107-LF-055-8505 MWD TRAINING AND  
UTILIZATION RECORD

OPNAV 5585/2 (7-83) S/N 0107-LF-055-8510 MWD UTILIZATION  
RECORD (SUPPLEMENTAL)

OPNAV 5585/3 (7-83) S/N 0107-LF-055-8515 DETECTOR DOG TRAINING  
AND UTILIZATION RECORD

OPNAV 5585/4 (7-83) S/N 0107-LF-055-8520 MWD STATUS REPORT

OPNAV 5585/6 (8-83) S/N 0107-LF-055-8540 CANINE VALIDITY TEST  
DATA.

### 3. Reports

a. OPNAV 5585-1, Military Working Dog (MWD) Status Report, is located on page B-24, paragraph 8-f.

b. OPNAV 5585-2, Military Working Dog (MWD) Quarterly Summary Statement, is located on page B-28, paragraph 8-g.

c. OPNAV 5585-4, Military Working Dog (MWD) After Action Report for Support to Civilian Law Enforcement Agencies in Counterdrug/Explosive Detection Operations, is located on page 9-10, paragraph 9-12.

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d. OPNAV 5585-5, MWD/Handler Inventory Report, is located on page B-31, paragraph 8h.

e. OPNAV 5585-6, MWD Validation/Assistance Visit After Action Report, is located on page 10-3, paragraph 10-9.

f. These reports are approved for 3 years only from the date of this directive.

4. Maintenance of Accurate Records. The maintenance of accurate records is of paramount importance and should be prepared with the same care as other official documents. Entries should be made in blue/black ball point ink. Records must be maintained throughout the active service life of MWDs. These records document trends in areas such as training and use, performance and proficiency levels, medical history, and final disposition. All records must be maintained for the duration of the dog's service and are maintained and disposed of per reference (q). At the time of termination of active service of a MWD, the MWD Service Record (DD 1834) and all medical records must be forwarded to Lackland Air Force Base (AFB), via the MWD program manager at CNO (N09N3)/NAVCRIMINSERV (Code 24F), and the chain of command for appropriate action.

5. MWD forms, reports, and records are divided into four basic categories:

- a. Administrative Records
- b. Training and Use Records
- c. Reports and Evaluations, and
- d. Medical Records.

6. DD 1834 (10/71) MWD Service Record (figure B-1). This form is initiated at Lackland AFB at the time of procurement or certification. Entries made on the front side of this form will not be altered. The reverse side of this form provides a chronological list of the commands and handlers to which the MWD

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has been assigned and will be maintained by the kennel master/supervisor.

7. The following forms are approved for local reproduction:
  - a. OPNAV 5585/8 (1/97), MWD Food, Weight and Stool Chart
  - b. OPNAV 5585/9 (1/97), Construction/Receipt of Training Aids
  - c. OPNAV 5585/11 (1/97), Training Aid Revalidation
  - d. OPNAV 5585/12 (1/97), Drug/Explosive Military Working Dog (MWD) Quarterly Summary Statement
  - e. OPNAV 5585/13 (1/97), Explosive/Drug Detector Dog Training Record



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8. The guidelines listed below will be useful in completing the following forms:

a. Military Working Dog Training and Utilization Record, OPNAV 5585/1 (figure B-2). This form is used to record daily and monthly performance in both training and actual use for each of the MWDs required patrol tasks, and is maintained by the MWD handler. This form will be used only to document detector dog, on/off leash obedience and obedience course training.

Block 1. Enter the month and year of the training period.

Block 2. Enter the MWD's name.

Block 3. Enter the MWD's tattoo number, which can be found on the inside of the left ear, or on the DD 1834.

Block 4. Enter the MWD's age, rounded to the nearest half year.

Block 5. Enter the type of MWD (i.e., patrol, patrol/drug detector, drug detector, patrol/explosive or explosive detector).

Block 6. Enter the organization and location to which the MWD is assigned (e.g., Security Department, NAS Pensacola, FL 32508-5217).

Section I - Tasks: In these blocks, the MWD is scored as "S" for satisfactory or "U" for unsatisfactory, according to certification requirements established in chapter 9. Any score of "U" requires an explanation on a separate sheet of bond paper (figure B-3), with comments documenting the corrective actions taken and results of these actions. Additionally, any score of "U" requires daily training of the unsatisfactory task until the MWD performs the task satisfactorily for 3 consecutive days. During periods of leave, temporary assigned duty (TAD), or MWD illness, appropriate annotations must be entered in the corresponding day block. For example, "LV" (handler on leave), "TAD" (handler on TAD), or "ED" (MWD excused from duty -

medical). If the team does not have duty enter the word "OFF" in the appropriate day block.

Block A. Enter "S" or "U" in the top left triangle for the MWD's performance on-leash. The performance off-leash will be entered in the lower right triangle.

Block B. Enter "S" or "U" for the MWD's performance on the obedience course.

Block C. Enter the overall score for the handler in the upper triangle and the overall score for the MWD in the lower triangle.

Blocks C1, C2, and C3. Enter the distance in yards that the MWD responded to the intruder for each of the tasks listed in the upper triangle and enter score in the lower triangle.

Block D. Enter the appropriate score for aggression in the upper triangle and attack in the lower triangle.

Block E. Enter the appropriate score for false run.

Block F. Enter the appropriate score for stand off.

Block G. Enter the appropriate score for the performance during search in the upper triangle and the score for the call by in the lower triangle.

NOTE: MWDs will not be trained for re-attack. Draw a single line through "re-attack" and type "call by" in this block.

Block H. Enter the appropriate score for escort.

Block I. Enter the appropriate score for tracking.

Block J. Enter the appropriate score for vehicle patrol.

Block K. Enter the appropriate score for building search.

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Block L. Enter the appropriate score for the MWDs performance during gunfire. On the lower line enter the number of shots fired by the handler in the upper block and the number of shots fired by other personnel in the lower block.

Block M. As the kennel master/watch supervisor observes the team during actual on-duty situations, he/she will enter the appropriate letter for the tasks observed and appropriate score for these tasks..

### Section II

Block A. Enter the amount of time, in hours, that the team is used on duty in the upper block and amount of time, in hours, that training is conducted in the lower triangle.

NOTE: Actual use time will be rounded to the nearest quarter hour. Examples:

.25 = 15 minutes  
.50 = 30 minutes  
.75 = 45 minutes  
1.0 = 60 minutes

Block B. Enter the overall daily performance score.

Blocks 7 through 13 are self explanatory.

DEPARTMENT OF THE NAVY  
MILITARY WORKING DOG TRAINING AND UTILIZATION RECORD

2. NAME OF DOG		3. TATTOO	4. AGE IN YEARS	5. TYPE OF DOG	6. ORGANIZATION AND LOCATION																														
RICO		300J	7	PATROL/DRUG	SECURITY DEPARTMENT NAVAL AIR STATION PENSACOLA FL 00000																														
LEGEND: S = Satisfactory U = Unsatisfactory					DAY OF MONTH AND RATING																														
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
SECTION I - TASKS																																			
A. ON/OFF LEASH OBEDIENCE																																			
B. OBEDIENCE COURSE																																			
C. INTRUDER DETECTION																																			
(1) SCENT																																			
(2) SOUND																																			
(3) SIGHT																																			
D. AGGRESSION / ATTACK																																			
E. FALSE RUN																																			
F. STAND OFF																																			
G. SEARCH / CALL BY																																			
H. ESCORT																																			
I. TRACKING																																			
J. VEHICLE PATROL																																			
K. BUILDING SEARCH																																			
L. GUNFIRE																																			
HANDLER / OTHER PERSONNEL																																			
M. ON DUTY EVALUATIONS & ITEMS EVALUATED																																			
SECTION II																																			
A. UTILIZATION / TRAINING (In Hours)																																			
B. OVERALL DAILY RATING																																			
7. HANDLER'S NAME (Last, First, Middle Initial)					8. GRADE												9. HANDLER'S SIGNATURE												10. REVIEWED BY (Signature and Title)						
DOE, JOHN R.					IIA2												<i>John R. Doe</i>																		
11. IMMEDIATE SUPERVISOR'S NAME (Last, First, Middle Initial)					12. GRADE												13. SUPERVISOR'S SIGNATURE												SECURITY OFFICER						
					IAC												<i>John W. Smith</i>																		

USE REVERSE SIDE FOR REMARKS · TRAINING AND UTILIZATION SUMMARY

OPNAV 5585/1 (7-83) SN 0107-LF-055-8505

**Enclosure (1)**

Figure B-2



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**SAMPLE****MWD Fiedel R008****February 1996****Deficiency (DEF)/Corrective Action (CA) Report:**

**DEF-1** On 15 February 1996, MWD Fiedel failed to perform a sit from hand command given at 50 feet. No environmental distractions were noted by handler or trainer and the MWD was acclimated to the selected training site.

**CA-1** I will decrease distance to a point where MWD will successfully perform sit by hand command. Once MWD is performing successfully at this distance I will increase my distance in 5-foot increments, never advancing until MWD performs at current level successfully. My target date for completion of this training task is 10 days. At that time, MWD will be evaluated at 50 feet. MWD will be evaluated by kennel supervisor/trainer upon completion of 10-day training period for effectiveness of selected corrective action.

**DEF-2** On 20 February, MWD failed to maintain physical (stay) position and was not tolerant (barking and aggressive) when exposed to gunfire training from second (backup) patrolman. Distance from gunfire to MWD Fiedel was 30 yards. No other stimulus was introduced to include attack sleeve. MWD was acclimated to the selected training area.

**CA-2** I will increase the distance between the shooter and the MWD until the sound of the shot does not evoke a negative behavior. When MWD maintains physical position and does not act aggressive when stimulated through the auditory sense, I will reinforce the desired behavior with verbal praise. I will decrease the distance from the shooter in 5-yard increments, never decreasing the increment until MWD is proficient. My target date for completion of this training task is 10 days. MWD will be evaluated by kennel supervisor/trainer upon completion of 10-day training period for effectiveness of selected corrective action.

Figure B-3

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b. Detector Dog Training and Utilization Record, OPNAV 5585/3 (figures B-4 and B-5). This form provides a method of documenting detector dog performance during proficiency trials and actual search situations. It is used in conjunction with OPNAV 5585/2 (MWD Utilization Record Supplemental) and is maintained by the respective handler.

NOTE: MWD proficiency training will not be recorded on this record. Use the Explosive/Drug Detector Dog Training Record to document all training (figure B-7).

Block 1. Enter the year and month of training.

Block 2. Enter the organization and location to which the MWD is assigned (e.g., Security Department, NAS Pensacola, FL 32508-5217). Also, enter the name of the MWD in the second Block 2 (Name of Dog).

Block 3. Enter the MWDs tattoo number which can be found on the inside of the left ear, or on the DD 1834.

Block 4. Enter the MWDs age, in years, rounded to the nearest half year.

Block 5. Enter the type of MWD (i.e., patrol/drug detector, patrol/explosive, drug detector, or explosive detector).

Legend (no block number).

Block 7. Enter the type of search being conducted (e.g., ship, aircraft, BOQ/BEQ, vehicle, etc.).

Block 8. There are three boxes for each type of search under every day of the month: time in hours, positive, and response. Enter the amount of search time, number of positive responses, and the total number of responses. For example, if the MWD searched for two and one half hours, had four positive responses out of four total responses, the entries would be as follows:

NOV 2 1991

Day one 2.5 (search time)  
           4 (positive responses)  
           4 (total responses).

Search time will be recorded as the time a team commences a search until the search is completed. Search time will be rounded to the nearest quarter hour.

Examples: .25 = 15 minutes  
           .50 = 30 minutes  
           .75 = 45 minutes  
           1.0 = 60 minutes

Block 9. Enter the total numbers for the month.

Block 10. Enter a daily score of "S" for satisfactory or "U" for unsatisfactory performance.

Block 11. Enter the total search time in hours for each day with the total time in the far right box.

Block 12. This block is used to record the MWDs proficiency percentage for each individual odor that the MWD is certified to detect. All drug detection MWDs are required to maintain 90 percent proficiency per odor. All explosive MWDs are required to maintain 95 percent proficiency per odor.

NOTE: MWD percentages are obtained from proficiency trials only. A minimum of five aids per odor for explosive detectors and 10 aids per odor for drug detectors per month will be used to determine proficiency percentages.

Blocks 13 through 19 are self explanatory.

Block 20. Enter the type of area that the proficiency trials were conducted (e.g., ship, aircraft, BOQ/BEQ, vehicles, etc.).

Block 21. Enter under the appropriate day in the top box the number of aids hidden. The middle box will be used to enter the number of positive responses and the bottom box will be used

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1000 1000

to document the sniff time. Sniff time will be recorded, in actual minutes, from the time each team starts the proficiency trial until completion.

Block 22. Enter the totals for the month for each of the categories.

Block 23. Enter the total number of non-productive (residual odor) responses in the upper triangle and total number of false responses (from detection trials only) in the lower triangle for each day.

Block 24. Enter the daily performance rating for each day as "S" for satisfactory and "U" for unsatisfactory.

Block 25. Enter the total training time in minutes for each day and the monthly total in the far right box.

NOTE: Any remarks concerning deficiencies or health problems with the MWD will be documented on a separate sheet of bond paper and attached to OPNAV 5585/3 (figure B-6).

[illegible]

Figure B-4



SAMPLE

MWD Rico 300J

June 1995

Deficiency (DEF)/Corrective Action (CA) Report:

DEF-1: On 8 June 1995, while conducting a trial, MWD Rico failed to detect 5 grams of heroin planted 6 feet high/3 feet deep concealed in an office supply cabinet for approximately 1 hour. MWD sniffed within 2 feet of the training aid. MWD was acclimated to the selected training area. No environmental distractions (ventilation/temperature) were noted at the time of the missed training aid.

CA-1: I will reduce the height in 1-foot increments until the MWD is able to detect/respond to the training aid. Once the MWD is responding to the aid, I will conduct 10 trials at concealment level using various locations and times. If MWD maintains proficiency at this level I will increase the height by 1 foot. My target date for completion of this training task is 30 days. MWD will be evaluated by kennel supervisor/trainer upon completion of 30-day training period for effectiveness of selected corrective action.

Figure B-6

OPNAVINST 5585.2B

c. Explosive/Drug Detector Dog Training Record, OPNAV 5585/13 (figure B-7). This form provides a method of documenting detector dog performance during proficiency training, and may be reproduced locally. Documentation requirements are as follows:

Block 1. Enter the month and year of period being documented.

Block 2. Enter the organization and location to which the MWD is assigned (i.e., Security Department, NAS Jacksonville, FL 32212).

Block 3. Enter the name of the dog.

Block 4. Enter the MWD's tattoo, which can be found on the inside of the left ear.

Block 5. Enter the MWD's age (in years) rounded to the nearest half year.

Block 6. Enter the type of detector dog (i.e., patrol/explosive, explosive detector, patrol/drug, or drug detector).

Block 7. Enter the type of area that the proficiency training was conducted (i.e., BOQ/BEQ, vehicle, warehouse, etc.).

Block 8. Enter under the appropriate day in the top box the number of aids hidden. The middle box will be used to enter the number of positive responses and the bottom box will be used to document the sniff time. Sniff time will be recorded in actual minutes from the time each team starts the proficiency training until the team has completed.

Block 9. Enter the totals for the month under each of the categories.

Block 10. Enter the daily performance rating for each day as "S" for satisfactory and "U" for unsatisfactory.



Block 11. Enter the total training time in minutes for each day and the monthly total in the far right box.

Blocks 12 through 18 are self explanatory. Enter the required information.



d. Military Working Dog Utilization Record (Supplemental), OPNAV 5585/2 (figure B-8). This form is applicable to all detector dogs and is maintained by the respective handler. Residual odor responses are not to be documented on this form. It provides a method to record each positive response and document the results of field and lab tests for all substances seized as a result of the MWDs response.

Blocks 1 through 6. Enter the requested information similar to previous forms in this appendix.

Column A. Enter the date of the first positive response for the month and each subsequent positive response.

Column B. Enter the time of the response.

Column C. Enter the exact location of the response, e.g., glove compartment of vehicle, Missouri license number JO-7108.

Column D. Enter a brief description of the evidence obtained, e.g., suspected cocaine, suspected marijuana, etc.

Column E. Enter the approximate quantity of substance in the upper triangle and the unit of measure in the lower triangle, e.g., 25/gms.

Column F. Enter the type of field test performed and the results of that test. The date of the test is to be entered in the second half of this column.

Column G. Enter the lab that performed the test and the results of the test. Enter the date of the test in the second half of this column.

Column H. Enter the case control number assigned to the incident/complaint report.

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Column I. Enter two asterisks (\*\*) in this column to denoting any remarks on the reverse side of the form.

Blocks 7 through 13 are self explanatory.

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DEPARTMENT OF THE NAVY										1 MONTH AND YEAR	
MILITARY WORKING DOG UTILIZATION RECORD (Supplemental)										JUNE 1996	
2. NAME OF DOG		3. TATTOO	4. AGE IN YEARS	5. TYPE OF DOG	6. ORGANIZATION AND LOCATION		7. FIELD TEST & DATE		8. LAB TEST & DATE	9. CASE NUMBER	10. REVIEWED BY (Signature and Title)
BANDIT		V001	5	PATROL/DRUG	HAS PENSACOLA FL 32508-5217						
ITEM NO.	A. DATE	B. TIME	C. LOCATION	D. SUBSTANCE/ITEM	E. QTY/UM	F. FIELD TEST & DATE	G. LAB TEST & DATE	H. CASE NUMBER	I.	J.	
1	2	1105	BEQ 700, RM 123	SUSPECTED MARIJUANA	5 GM	D-MCH 2	NORVA 25	02JUN960507N2			
2	5	1430	BEQ 646, RM 115	SUSPECTED COCAINE	3 GM	VOLTA 24	NORVA 7/15	24JUN960107H5			
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
7. HANDLER'S NAME (Last, First, Middle Initial)		8. GRADE		9. HANDLER'S SIGNATURE		10. REVIEWED BY (Signature and Title)		11. SECURITY OFFICER			
JOINSON, JAMES S.		NA2		James S. Joinson		B. B. B. B.		SECURITY OFFICER			
11. IMMEDIATE SUPERVISOR'S NAME (Last, First, Middle Initial)		12. GRADE		13. SUPERVISOR'S SIGNATURE		14. SECURITY OFFICER		15. SECURITY OFFICER			
SMITH, JOSEPH		NAC		Joseph Smith							

Figure B-8

OPNAVINST 5585.2B

e. Canine Validity Test Data, OPNAV 5585/6 (figure B-9). This form will be used during training/trials of explosive/drug detector dogs.

Block 1. Enter the type of test being performed, (e.g., explosive/drug training or trial).

Block 2. Enter year, month and day of training.

Block 3. Enter location of test (i.e. BEQ 761 NAVSTA Charleston, SC).

Blocks 4 and 5 are self explanatory.

Block 6. Enter the type of training aid planted. (For drug training, enter the training aid serial number).

Block 7. Enter the height and depth of each training aid in feet and inches.

Block 8. Enter the quantity of each training aid.

Block 9. Enter the time each training aid was planted.

Block 10. Enter the location of each training aid planted.

Block 11 and 12 are self explanatory.

Block 13. Enter the beginning and ending times that the trial/training problem was performed (i.e., sniff time).

Block 14. Enter appropriate score for each training aid.

NOTE: The only recognized symbols for documenting proficiency training are positive responses (+) and handler assisted positive responses (a plus symbol with a circle around it). The only recognized symbols for documenting proficiency trials are positive responses (+) and missed training aids (-).

# CANINE VALIDITY TEST DATA

1. TYPE OF TEST		2. DATE TESTED		3. LOCATION OF TEST									
TRAINING/TRIALS* EXPLOSIVES		95 JUNE 09		BEQ 700 NAVSTA MAYPORT FL									
4. NAME AND COMMAND OF PERSON PERFORMING TEST				5. NAME AND COMMAND OF HANDLER									
MA1 HAMMER NAVSTA MAYPORT FL				MA2 DOE NAVSTA MAYPORT FL									
6. TEST SAMPLE	7. HEIGHT	8. QUANTITY	9. TIME PLANTED	10. DIAGRAM OF SAMPLES PLANTED IN TEST AREA									
1. PC	3' 1'	500 gms	0901	RM 103 Locker A-left side									
*2. DC	5' 1'	5'	0903	RM 106 Shelving unit- right side									
*3. ND	4' 2'	1/2 lb	0904	RM 109 Roll top desk - center drawer									
4. C-4	0' 2'	1 1/4 lb	0905	RM 110 Black suitcase - right side									
11. NAME OF DOG		12. TATTOO	13. TIME TESTED	14. RESPONSES									
RICO		300J	0925 START 1005 STOP	<table border="1"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>+</td> <td>-</td> <td>+</td> <td>+</td> </tr> </table>		1	2	3	4	+	-	+	+
1	2	3	4										
+	-	+	+										

Figure B-9

OPNAVINST 5585.2B

f. Military Working Dog (MWD) Status Report (Report Control Symbol) (RCS) OPNAV 5585-1)), (figures B-10 and B-11). (This form will be used in lieu of OPNAV 5585/4 which is under revision and will be issued at a later date as a Change Transmittal to this instruction). This form will be used by kennel masters/supervisors to evaluate assigned MWD teams and to aid in the development of the MWD proficiency training plan. It is also used by the LEPS Assistance Team during annual validations for the certification process. A copy of each form used by kennel masters/supervisors will be maintained in the dog's training folder. The form completed by the LEPS Assistance Team will be forwarded to the command upon completion of the annual validation and will be maintained in section 1 of the probable cause folder.

Block 1. This report will be addressed to the commanding officer of the assigned team.

Block 2. Enter title and organization of evaluator.

Block 3. Enter the name of the MWD.

Block 4. Enter the breed of the MWD.

Block 5. Enter the tattoo number of the MWD. (Can be found inside the left ear, or on DD 1834).

Block 6. Enter the whelp date from the DD 1834.

Blocks 7 and 8. Enter date, and names of persons performing evaluation.

Block 9, Part A, Items 1 through 8. Enter the MWDs performance on the confidence course, subtracting two points for each non-critical task that the MWD fails to perform.

Block 9, Part B, Items 1 through 6. Enter the MWDs performance for the required semi-critical tasks, subtracting 15 points for each task the MWD fails to perform accurately.



Block 9, Part C. Enter the MWDs performance for each of the required critical tasks, subtracting 25 points for incorrect responses.

Block 9, Part D. Enter an "X" on the required line for any deficiencies in the MWDs performance. Total Parts A, B, and C, and enter total points lost for performance. A total score of 79 points or less will decertify the MWD for patrol assignment.

Block 10, A through F. This block is used for drug detector MWDs. Enter the percentage per odor for the MWDs performance in trials. A score of 89 percent or less on any of the required odors will decertify the MWD as a drug detector.

Block 11, A through H. This block is used for explosive detector MWDs. Enter the percentage per odor for the MWDs performance in trials. A score of 94 percent or less on any of the required odors will decertify the MWD for assignment as an explosive detector.

Block 12, A through F. Enter the date for recertification/decertification for the MWD, as well as the type of response and reward.

Block 13. Enter the evaluator's name, grade, and title.

Block 14. Enter the signature of the evaluator.

Block 15. Enter a detailed description of the MWDs deficiencies, including attempts to correct the deficiency.

Block 16. Enter any information concerning handler traits that affect the MWD's performance.

Block 17. Enter dates of commanding officer demonstrations for all commands.

Block 18. Enter future training recommendations.

Blocks 19 through 22 are self explanatory.

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## MILITARY WORKING DOG (MWD) STATUS REPORT

1 TO Commanding Officer NAVSUPPACT Naples, It.				2 FROM LEPS Assistance Team, Norfolk, Va.			
3 DOG'S NAME Arras		4 BREED BM		5 TATTOO NUMBER 380P		6 WHELP DATE 87/08	
7 EVALUATOR & DATE James, Jackie E. 950328				8 EVALUATOR & DATE White, Charles N. 950328			
9 PATROL DOG EVALUATION <small>Each dog starts with 100 points. The point value beside each requirement will be subtracted if that requirement is not accomplished by the dog. The dog must maintain 80 points or more to qualify.</small>							
PART A - NON CRITICAL TASKS - OBEDIENCE COURSE <small>(Subtract two points each time a dog fails to respond correctly.)</small>				PART A - NON CRITICAL TASKS - OBEDIENCE COURSE <small>(Subtract fifteen points each time a dog fails to respond correctly.)</small>			
(1) STEPS		(2) HURDLE NO 1		(1) OBEDIENCE "HEEL"		(2) "HEEL/SIT"	
(3) HURDLE NO 2		(4) HURDLE NO 3		(3) "SIT"		(4) "DOWN"	
(5) WINDOW		(6) A FRAME		(5) ESCORT		(6) VEHICLE PATROL	
(7) DOG WALK		(8) TUNNEL					
POINTS LOST - PART A				POINTS LOST - PART B			
PART C - CRITICAL TASKS <small>(Subtract twenty-five points each time dog fails to respond correctly.)</small>				PART D - DOG DEFICIENCIES ("X" appropriate block(s)) <small>(List future training recommendations on reverse.)</small>			
(1) FALSE RUN "STAY" -25		(2) ATTACK "GET EM"		(1) OBEDIENCE WEAK		(2) CONTROLLED AGGRESSION X	
(3) SEARCH AND CALL BY		(4) STAND-OFF "GET EM"		(3) INTRUDER DETECTION		(4) BUILDING SEARCH	
(5) BUILDING SEARCH		(6) GUNFIRE		(5) GUNFIRE		(6) DRUG	
SCOUTING, PATROLLING OLFACATORY (Scenting)		AUDITORY (Hearing)		VISUAL		(7) EXPLOSIVES	
(8) OTHER (List)							
POINTS LOST - PART C 100				TOTAL POINTS LOST (PARTS A, B & C) 100			
10. NARCOTIC ODORS				12. CERTIFICATION DATA (Enter Date)			
a. MARIJUANA 90%		b. HASHISH 90%		a. PATROL DOG		(1) RECERTIFIED	
						(2) DECERTIFIED 950328	
c. COCAINE 90%		d. HEROIN 90%		b. PATROL NARCOTIC		(1) RECERTIFIED 950328	
						(2) DECERTIFIED	
e. METHAMPHETAMINE %		f. OTHER (List) %		90%		(3) RESPONSE Passive	
						(4) REWARD Food	
11. EXPLOSIVE ODORS				c. PATROL EXPLOSIVE			
a. COMMERCIAL DYNAMITE %		b. TIME FUSE %				(1) RECERTIFIED	
AMMONIUM NITRATE DYNAMITE %						(2) DECERTIFIED	
						(3) RESPONSE	
c. WATER GEL %		d. SMOKELESS POWDER %		d. DRUG DETECTOR DOG		(1) RECERTIFIED	
						(2) DECERTIFIED	
e. DET CORD %		f. C-4 %		e. EXPLOSIVE DETECTOR DOG		(3) RESPONSE	
						(4) REWARD	
g. TNT %		h. POTASSIUM CHLORATE %		f. TRACKING SHORT		INTERMEDIATE	
		SODIUM CHLORATE %				ADVANCED	
13. TYPE NAME, GRADE AND TITLE OR MWD EVALUATOR JAMES, JACKIE E., MACS(AW), LEPSLANT				14. SIGNATURE OF MWD EVALUATOR			

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## REMARKS

## 15 DEFICIENCIES

DEF-1 MWD IS NOT OBEDIENT OF HANDLER COMMANDS

CORRECTIVE ACTION-1 USE SUCCESSIVE APPROXIMATION. RETURN TO SIX FOOT LEASH. HANDLER MUST HOLD MWD ACCOUNTABLE FOR EACH COMMAND. WHEN COMMAND IS GIVEN MWD WILL NOT BE GIVEN A SECOND COMMAND. IF MWD FAILS TO PERFORM WITH FIRST COMMAND HANDLER WILL ASSIST MWD INTO CORRECT POSITION. DURING SHAPING OF MWD BEHAVIOR IN OBEDIENCE TASK HANDLER SHOULD USE REWARDS THAT ARE VALUED BY THE MWD.

REWARDS SHOULD INITIALLY BE USED AS CONTINUOUS REINFORCEMENT WORKING TO VARIABLE AND ULTIMATELY EXTINGUISHING THE REWARD. IF THE MWD SHOWS A DECLINE IN OBEDIENCE HANDLER CAN REINTRODUCE THE REWARD AS NEEDED.

NOTE: REWARDS THAT ARE SELECTED MUST NOT INTERFERE WITH OTHER TASK OR REWARDS.

DEF-2 MWD IS DEFICIENT IN CONTROLLED AGGRESSION

CORRECTIVE ACTION-2 USE SUCCESSIVE APPROXIMATION. REDUCE DISTANCE TO A POINT WHERE MWD WILL PERFORM THE TASK ON A CONTINUAL BASIS. REDUCE AMOUNT OF STIMULUS GIVEN BY DECOY. HANDLER AND DECOY MUST HAVE COMPLETE UNDERSTANDING PRIOR TO START OF EACH TRAINING TASK TO ENSURE MWD IS NOT PERFORMING A TASK THAT IS BEYOND ITS CAPABILITY.

USE REWARDS DURING PATROL TASK THAT ASSIST YOU IN GAINING BEHAVIORAL CONTROL, SUCH AS THE BALL, KONG, OR FOOD. TIMING AND METHOD OF INTRODUCTION ARE EXTREMELY IMPORTANT. PAIRING OF COMMAND AND REWARD DURING STAND-OFF OR OUT IS CRITICAL FOR GAINING BEHAVIORAL CONTROL. IT MUST BE REMEMBERED THAT ANY REWARDS USED WITH THE EXCEPTION OF VERBAL AND PHYSICAL PRAISE MUST BE EXTINGUISHED OR ONLY USED ON AN INFREQUENT BASIS TO MAINTAIN DESIRED BEHAVIOR.

## 16 HANDLER TRAITS

## 17. DETECTOR DOG

## 18. TRAINING RECOMMENDATION: (Prior to next assessment, train MWD to perform following tasks:)

1. MEET POST CERTIFICATION STANDARDS OF OPNAVINST 5585.2A.
2. INCREASE DETECTION ABILITY TO LEVEL #5.

19. PRINT NAME, GRADE AND TITLE OF IMMEDIATE SUPERVISOR

20. SIGNATURE OF IMMEDIATE SUPERVISOR

21. PRINT NAME AND GRADE OF SECURITY OFFICER

22. SIGNATURE OF SECURITY OFFICER

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g. Drug/Explosive Military Working Dog (MWD) Quarterly Summary Statement, OPNAV 5585/12, (RCS OPNAV 5585-2), (figure B-12). This summary is applicable to all drug/explosive detector dogs. User activities will submit Drug/Explosive MWD Quarterly Summary Statements to the MWD program manager, with information copies to regional coordinators, type commanders and fleet CINCs no later than 15 days after the end of the reporting quarter. If teams are TAD, kennel masters/supervisors are still responsible for obtaining and submitting the information. To ensure timely reporting, the quarterly summary statement may be forwarded by message, fax or telephone to the MWD program manager. Current deployability criteria must be maintained by the program manager for all MWDs, to also include patrol dogs. Deployability criteria on patrol dogs must be included with command quarterly summary statement information.

Block 1. Enter fiscal year and quarter.

Blocks 2 through 8. Self explanatory.

Block 9. Enter total hours per week of detector dog use for reporting period.

Block 10. Enter total hours per week training/trial times for reporting period.

Block 11. Enter deployability category (See Chapter 3).

Block 12. Enter number of bomb threats P/E or EDD responded to for reporting period.

Block 13. Enter number of actual searches conducted for reporting period.

Block 14. Enter the quantity and value of each explosive found for reporting period.

Block 15. Enter the quantity (in grams), and value for each drug (or each piece of paraphernalia) found for reporting period.

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Block 16(A). Enter name of agency receiving support.

Block 16(B). Enter agency funding the request.

Block 16(C). Enter total man-hours committed to support.

Block 16(D). Enter costs incurred by command (both reimbursable or non-reimbursable).

Block 16(E). Enter number of responses (both productive and non-productive).

Block 16(F). Enter all seizures, e.g., \$16,161.00 in suspected drug money, etc.

Block 17(G). For USMC Only. Enter date of last command certification.

Block 17. Self explanatory.

1. DRUG/EXPLOSIVE MILITARY WORKING DOG (MWD) QUARTERLY SUMMARY STATEMENT							FY	QTR
2. COMMAND	3. UIC	4. HANDLER'S NAME	5. RATE	6. TATTOO	7. MWD	8. TYPE OF DOG		
9. DETECTOR DOG USE TIME:							11. DEPLOYABILITY STATUS:	
10. DETECTOR DOG TRAINING TIME:							12. NUMBER OF BOMB THREATS:	
13. SEARCHES	TOTAL	14. FOUND	QTY	VALUE	15. FOUND	QTY	VALUE	
VEHICLES		NITRO DYNAMITE			MARIJUANA			
SHIP		AMMONIA DYNAMITE			HASHISH			
BARRACKS		TNT			COCAINE			
AIRCRAFT		DET CORD			HEROIN			
BUILDING		WATER GEL			METHAMPHETAMIN			
BAGGAGE		C-4			PARAPHERNALIA			
WAREHOUSE		TIME FUSE			OTHER			
POST OFFICE		SMOKELESS POWDER						
OTHER		POTASSIUM						
		SODIUM CHLORATE						
		OTHER						
16. AID TO CIVILIAN/FEDERAL AGENCIES								
(A) AGENCY RECEIVING SUPPORT:							(D) COST INCURRED BY COMMAND:	
(B) FUNDED BY:							(E) MWD RESPONSES:	
(C) TOTAL MAN-HOURS:							(F) SEIZURES:	
(G) DATE OF LAST COMMAND CERTIFICATION:							17. REMARKS:	

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h. MWD/Handler Inventory Report, (RCS OPNAV 5585-4). This report is submitted to the MWD program manager and Echelon 2 commander with an information copy to the regional coordinator when:

- (1) A new handler/MWD reports on board
- (2) A handler/MWD transfers
- (3) A handler is reassigned from one MWD to another, or
- (4) Whenever a MWD is housed at a location other than its parent command for more than 5 days.

Inventory reports are due within 5 working days after one of the above events takes place, and should be in the following format:

<u>Handler Information</u>	<u>MWD Information</u>
(A) Name	(A) Name
(B) Rate	(B) Breed
(C) SSN	(C) Sex
(D) PRD	(D) Weight
(E) EAOS	(E) Tattoo number
(F) Type/location/date of training	(F) Whelp date
(G) NECs held	
(H) Date received on board	(H) Date received on board
(I) Name/tattoo number of assigned MWD.	

i. Medical Records. The U. S. Army Veterinary Corps (or local veterinarian if not serviced by U. S. Army Veterinary

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Corps) is responsible for information entered in MWD medical records. Those records are:

(1) DD 1626, Veterinary Necropsy Report. This is prepared and distributed as required by U. S. Army Technical Bulletin, Medical 283.

(2) DD 1741, Military Dog Immunization Record. This record serves as the official record for all immunizations administered to the MWD.

(3) DD 1742, Military Dog Clinical Record. This record is a detailed chronological record of the MWDs medical history, and all veterinary care provided to the MWD is entered.

(4) DD 1743, Death Certificate of MWD. This certificate is used to close out accountability for MWDs. Death certificates must be signed by a veterinary officer.

(5) DD 1745, Animal Euthanasia. The veterinary officer must be furnished written approval for euthanasia action from the commanding officer, or his/her representative. All recommendations and permission for euthanasia will become part of the MWDs permanent medical record.

(6) DD 1829, Record of Military Dog Physical Examination. This form is used to record the results of physical examinations on MWDs.

(7) DD 2209, Veterinary Health Certificate. This form will be prepared when a MWD is moved or shipped from one command to another, interstate, or to a foreign country. To comply with federal, state, and foreign regulations, two copies of this certificate must be provided to the handler that accompanies the MWD. A copy will be placed in the MWDs health record and a copy will be airmailed to the receiving command, marked to the attention of Security/MWD Section.